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Hello Mad on Music Parents,

**WOW! .... WOW! .... WOW! .... CONGRATULATIONS !!!**

The Team at Mad on Music would like to congratulate all the students who have performed or are about to perform at the Concerts. A big thankyou also to all parents for their support and for dressing the children up so beautifully. Didn't they look fantastic!!!! Also a big thank you to everyone who contributed to the supper – the students really enjoyed themselves!



### **INVOICING**

You should by now have received an emailed invoice for Term 4.

Our Website ([madonmusic.com.au](http://madonmusic.com.au)) is now the focal point of MOM information. Please visit the parent's corner (**password protected page. Password is on your invoice**) on the website and refer to it for:

1. The Mad On Music lesson plan for the year
2. Information on Theory Test Day
3. Articles on music and the brain
4. Exam Information
5. Termly specials

*Information regarding Mad On Music's promoters can be found on the homepage. You can also visit our facebook page and register your like.*

[www.facebook.com/madonmusicmelbourne](http://www.facebook.com/madonmusicmelbourne)



### **WHEN DO THE LESSONS START IN TERM 4?**

Lessons will commence the week starting Mon 3rd October. Lessons will be on the same day as they were in Term 3 and the teacher will make your lesson time known on this day. This term is a 10-week MOM term.



### **NEW STUDENTS 2017**

If you wish to start a new child in the MOM program and have not filled out your enrolment form, please do so as soon as possible and return it directly to the MOM office.



### **OUTSTANDING PAYMENTS**

**For all those who have not finalised their Term 3 account, we kindly ask as a matter of courtesy and respect, that this is done immediately. Our teachers request payment as all lessons have been given. Late charges will apply for all fees that are still outstanding, and the school principals may be notified to assist in retrieving any outstanding fees.**



### **MAD ON MUSIC EXAMS**

Students are reminded to keep to a strict practice schedule of 20 - 30 minutes per night in preparation for their Exam!!! Practice! Practice! Practice! The Exam dates have been set so please refer to your child's signature charts and the school newsletter for the dates.

**No practice leads to stressful lessons, so please respectfully practise regularly!!!**

**AND HERE ARE A COUPLE OF TIPS TO MAKE THE EXAMS EVEN MORE SMOOTH SAILING....**



#### **Tip no. 1 - PRACTICE! PRACTICE!**

Try to encourage your child to practise everyday for 20 – 30 minutes.



#### **Tip no. 2 - SUPPORT OF THE PARENTS!**

the exams that you the parent monitor the practice of your child. If there is something your child does not understand, please do not hesitate to contact the MOM office.

### **Tip no. 3 - NOTIFICATION OF DATE EXAM TO BE HELD!**

In regards to the date of the Exam your child will be notified in Term 4, on the Signature Chart. (The exam applies to students in the Gr: 2 - 6 program ONLY, Prep & Gr: 1's – no exams).

## **Important issues to discuss with your child:**

### **STUDENTS LESSON TIME:**

Please make sure your child is aware of his/her lesson time and that they are arriving on time. If the teacher needs to run around between the classrooms looking for a student it can effectively cut into the lesson time and be extremely disruptive to others in the group. Mad On Music cannot be responsible for shorter lessons due to student tardiness. If students are unsure of their times they are to see their MOM Teacher immediately.

### **BOOKS DURING THE MAD ON MUSIC LESSON TIME:**

Mad On Music are finding that there are an increasing number of students forgetting to bring all their books to lessons, which affects the students progress. Mad On Music cannot effectively conduct lessons without all relevant books at each lesson.

### **CURRICULUM DAYS/ SPORTS DAYS/ SWIMMING TIMETABLES**

Please ensure to let Mad On Music know of Sports Days/Curriculum Days/Swimming etc. Mad on Music needs to be informed at least one week prior from either the parents or the school in order to give a makeup. Parents, please help by letting the Mad on Music office know of this as early as you can.

### **OFFICE HOURS**

Thank you for your patience in regards to our limited office hours during the Mad on Music Concert period. The hours may also vary a little during the Exam Season.

NB: Remember you can email the office (admin@madonmusic.com.au) at any time.

Thankyou to all the parents and students for supporting Mad On Music and we are looking forward to the Exam Series this term.

Sincere regards,



Ashley Smith, Lee Inglese Smith.  
(Directors) 2016

## **DISCONTINUING**

MOM goes to great lengths to give the best possible tuition and ensures we hire quality teaching staff to enrich your child's learning. To do this we must ensure the teachers a set timetable for the term. Like everyone, teachers need to budget and financially plan their term and they cannot do this if students discontinue after the cut off day. This makes for unhappy teachers, and good teachers leave to find positions elsewhere. Teachers need to be respected just as MOM respects your child's place in the program. Once the timetable has been set your position has been accounted for, and the teachers are paid in advance for the term according to the timetable. Therefore aiming to discontinue after the final cut off day below is not tenable.

If your child is discontinuing lessons, notification must be given **in writing** to the **MOM OFFICE (not the school office)** three (3) weeks before the start of the school term. If that is not received, your child will automatically be enrolled and payment will be expected by the due date. You **MUST** follow up your discontinuing letter by a phone call to make sure we have received your letter.

**ALL STUDENTS ARE AUTOMATICALLY RE-ENROLLED AND PAYMENT EXPECTED BY THE INVOICE DATE, UNLESS PROMPT WRITTEN NOTIFICATION OF DISCONTINUING HAS BEEN RECEIVED**

**The final cut off Day for Term 4 Discontinuing is:**

**Monday, 19 September, 2016**